



TOWN OF WALPOLE RECREATION DEPARTMENT

135 School Street Walpole, Massachusetts 02081
Phone: (508) 660-6353 Email: Recreation@Walpole-MA.gov
www.WalpoleRec.com

March 9, 2017

Dear valued customer,

For many years, the Walpole Recreation Department has accepted credit and debit cards for payments of program fees and paid the processing charges imposed by the credit card companies on those transactions. As the use of these cards has increased, these charges have become prohibitively expensive for the Recreation Department.

As a service to our registrants, we will continue to accept credit and debit cards for the payment of user fees. The Recreation Department however can no longer afford to absorb the additional costs associated with these transactions. For this reason, a convenience fee program to minimize these costs will be implemented beginning April 1, 2017.

This fee will include the following:

- A 3.00% fee will be added to all credit and debit card payments to offset the processing fee the Department must pay to the credit card processor.
- Credit and debit cards still may not be accepted over the phone, however can be accepted in person and on our website at www.walpolerec.com.

We will continue to accept cash or checks in person at our location at Blackburn Memorial Hall, located at 30 Stone Street.

Paper checks may be mailed to:

Walpole Recreation Department
135 School Street
Walpole, MA 02081

The savings realized from the convenience fee program will be used to support the programs and the mission of the Recreation Department and to help ensure the quality of the experience for the Walpole public. If you have questions about this change or any of the payment options available, please visit www.walpolerec.com or contact us directly at (508) 660-6353.

Sincerely,

Patrick Shield
Recreation Director