



Field Permit Application

To reserve an athletic field for your league, please complete the Field Permit Application and return to the Walpole Recreation Department along with a copy of the organization's certificate of insurance. Please allow 1-2 weeks for processing.

-----LEAGUE INFORMATION-----

Name of League/Organization: _____ Date: _____

Applicant Name: _____ Position/Title: _____

Address: _____

Phone: _____ Email: _____

Scheduling Coordinator (if different from applicant):

Name: _____ Position/Title: _____

Address: _____

Phone: _____ Email: _____

Two Additional Contacts:

1. Name: _____ Phone #: _____

2. Name: _____ Phone #: _____

Required Information to be completed by League/Organization President or CORI Administrator:

Name of CORI Administrator: _____

Address: _____

I understand and verify that all league officers, coaches, officials, and volunteers have been CORI checked through the league for the 2015 season pursuant to MGL c.6, §167-178B and corresponding CORI regulations.

Signature required by League/Organization President or CORI Administrator: _____

Date: _____

Organization: _____

ACTIVITY: Baseball Softball Football Lacrosse Soccer Other _____
(activities must be compatible with field's intended design and purpose and pose no unusual risk)

-----SINGLE USE-----

FIELD REQUESTING: _____

Date: _____ **Start Time:** _____ **End Time:** _____

Fees: Non-profit Walpole group: \$10.00/field/hour Non-Walpole resident: \$25.00/field/hour
 Walpole Resident: \$25.00/field/hour Private Rental: \$50.00/field/hour

-----RECURRING USE-----

FIELD REQUESTING: _____

(please use additional pages for each field you are requesting)

Start Date: _____ **End Date:** _____

Days: Times

Mondays: Time _____ to _____ **Tuesdays:** Time _____ to _____ **Wednesdays:** Time _____ to _____

Thursdays: Time _____ to _____ **Fridays:** Time _____ to _____ **Saturdays:** Time _____ to _____

Sundays: Time _____ to _____ **Number of Participants:** _____

(please attach roster)

Fees: User Group Seasonal Permit: \$25.00/participant Walpole Non-profit: \$25.00/use
 Private Rentals: \$150/half day; \$275/full day

(Fees adopted by the Recreation Committee on 5/13/15)

Please attach a copy of the league's Certificate of Insurance – certificate must name the Town of Walpole as an "additional insured," with the combined limit for Body Injury and Property Damage \$1,000,000 for each occurrence with a \$1,000,000 annual aggregate.

By signing below, applicant agrees to submit copy of roster and complete payment for permit within 30 days of permit issuance.

Applicant also agrees to abide by all rules and regulations pertaining to the use of the Town of Walpole's recreational fields and facilities, which can be found at www.walpolerec.com.

Authorized Signature: _____

Date: _____